



UGANDA CHRISTIAN UNIVERSITY

A Centre of Excellence in the Heart of Africa

Office of the Vice Chancellor
Research Ethics Committee UG-026



UCU Research Ethics Committee (UG-REC-026)

Dear UCU-REC Researcher,

RE: INFORMATION ON UCU RESEARCH ETHICS COMMITTEE (REC)/IRB FOR YOUR RESEARCH

Uganda Christian University Research Ethics Committee (UCUREC) also known as UCU Institutional Review Board (IRB) was accredited by Uganda National Council for Science and Technology (UNCST); the Uganda national Research Ethics regulatory body on 16th September 2019 and reaccruited 16th September 2022. We are registered number **UG-REC-026** in Uganda, <https://www.uncst.go.ug/>

UCUREC is also registered under the Office of Human Research Protection (OHRP), Department of Health and Human Services (HHS) with a Federal wide Assurance (FWA) number **IRB00013492** in the United States, <http://ohrp.cit.nih.gov/search/search.aspx>

Before application, Researchers also known as Principle Investigators need to prepare and have the following requirements to submit;

- i. A complete protocol/proposal, approved by your supervisors and/ department, or sending agency,
- ii. Clear data collection tools each named separately,
- iii. Informed Consent Forms (and assent if minors are involved) each named according to the category of participants,
- iv. Admission Letter (for students'/academic research),
- v. Approval letter from your parent institution (prior REC/IRB approval for foreign students & researchers),
- vi. An evidence of training in Human Subject Protection (HSP) or Good Clinical practice (GCP),
- vii. A study work plan,
- viii. Proof of payment for UCUREC,
- ix. Budget (to be filled in the online system),
- x. Risk Management Plan (in regard to COVID_19 SOPs, Ebola or/ & other anticipated research risks),
- xi. Letter of affiliation to a local organization for foreign researchers,
- xii. Data sharing agreement for collaborating research/ MOU,
- xiii. Community Engagement Plan, and
- xiv. Any other information that you deem relevant.

Application will be made online through the National Research Information Management System (NRIMS) on this link; <http://nrims.uncst.go.ug/> to register, an email for activation gets sent to your email for activation.

We shall be available for any clarification and assistance whenever you need it.

Yours sincerely,

Ahimbisibwe Osborn,
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